

9-27-1929

Board of Trustees Meeting Minutes 1929-09-27

Bowling Green State University

Follow this and additional works at: <https://scholarworks.bgsu.edu/bot>

Repository Citation

Bowling Green State University, "Board of Trustees Meeting Minutes 1929-09-27" (1929). *Board of Trustees Meeting Minutes*. 278.

<https://scholarworks.bgsu.edu/bot/278>

This Article is brought to you for free and open access by the University Publications at ScholarWorks@BGSU. It has been accepted for inclusion in Board of Trustees Meeting Minutes by an authorized administrator of ScholarWorks@BGSU.

MC MANUS-TROUP CO., TOLEDO, OHIO-72773

Bowling Green, Ohio
September 27, 1929

The Board of Trustees of the Bowling Green State College met at its office in the Administration Building at 2:00 p. m. on the above date. The members present were Dr. H. J. Johnston, President; Mrs. Myrtle B. Edwards, Secretary; D. C. Brown, Treasurer; and T. C. Mahon. Dr. Williams, President of the College, and B. A. Stewart, Architect, were also present. Judge Orville Smith was unavoidably absent.

The minutes of the meeting held on August 21st were read and approved.

Dr. Williams reported the collection of farm sales amounting to \$171.60; also additional registration fees for the second summer term and partial report of registration fees for the first semester amounting to \$19,460.55, turned checks over to D. C. Brown, Treasurer, and took his receipts therefor.

September 27, 1929

Received of H. B. Williams, President, the following sum to be forwarded to the Treasurer of State:

Farm Receipts

1430 Qts. Milk	@ .12	\$171.60
----------------	-------	----------

(Signed) D. C. Brown
Treasurer

September 27, 1929

Received of H. B. Williams, President, the following sum to be forwarded to the Treasurer of State:

Additional Registration Fees Second Summer Term, 1929

7 Receipts	@ \$8.00	\$56.00
Industrial Arts Fees		61.00
Music Fee		10.00
Late Registration Fees		21.00
Change of Courses		5.00
Chemistry Laboratory Breakage		220.15
Library Fines		27.15
Transcript Fees		12.00
		<u>412.30</u>

Refunds

Registration Receipts	7 @ \$8.00	\$56.00
Registration Receipts	3 @ 6.00	18.00
Industrial Arts Fees	4.50	78.50
		<u>\$333.80</u>

Partial Report

Registration Fees First Semester, 1929-30

850 Receipts @ \$22.50		19125.00
Sale of Old Crating	1.00	
Sale of Cinders	<u>.75</u>	<u>1.75</u>
		<u>\$19460.25</u>

(Signed) D. C. Brown
Treasurer

Dr. Williams reported that on September 7th he sent to D. C. Brown, Treasurer, check for \$359.92 for farm sales and took his receipt therefor. He then forwarded to the State Auditor Payin Voucher for the same and submitted receipt from the Treasurer of State for the amount.

September 7, 1929

Received of H. B. Williams, President, the following sum to be forwarded to the Treasurer of State:

Farm Receipts

1304½ Qts. Milk	@ .12	\$156.54
167½ Gal. Milk	@ .40	67.00
92 Qts. Coffee Cream	@ .40	36.80
12½ Qts. W. Cream	@ .80	10.00
27.4 Lbs. Butterfat		11.44
75 Lbs. Butter	@ .48	36.00
86 Lbs. Butter	@ .49	42.14
		<u>\$359.92</u>

(Signed) D. C. Brown
Treasurer

MC MANUS-TROUP CO., TOLEDO, OHIO-72773

DEPARTMENT OF TREASURER OF STATE

To the Payer: Columbus, Ohio, Sept. 11, 1929 No. 2552

Bowling Green State College has paid into the State Treasury

Rotary \$359.92

Three hundred fifty-nine and -----92/100 Dollars

collected from sources detailed in the above account.

Don H. Ebright, Cashier

A financial statement of the State College dormitories for the second semester of the year 1928-29 beginning January 28 and ending June 8, 1929 which showed a gain for the period of \$7,010.21 was submitted to the Board.

FINANCIAL STATEMENT
STATE COLLEGE DORMITORIES
January 28, 1929 to June 8, 1929

RECEIPTS

Board Receipts	\$16827.30	
Room Receipts	<u>6160.50</u>	\$22987.80

DISBURSEMENTS

Food	9492.63	
Labor	4253.10	
General Plant Repairs	17.33	
Water	418.88	
Light & Power	509.79	
Gas	355.60	
Deprecitation on Equipment	512.43	
General Plant Supplies	186.70	
Other Operating Expenses	<u>231.13</u>	<u>15977.59</u>
Gain for Period		7010.21

RESOURCES

Certificates of Deposit	125000.00	
Liberty Bonds	5000.00	
Cash	6988.44	
Inventory of Food	2428.61	
Inventory of Supplies	127.22	
Equipment	<u>1409.35</u>	<u>140953.62</u>

LIABILITIES

The Institution		140953.62
-----------------	--	-----------

Dr. Williams supplementing his report on reappointment of June 19, 1929 made the following nominations for reappointment for the regular academic year 1929-30 as instructors or critic teachers and recommended their confirmation at the salary set opposite the name of each:

<u>Instructors</u>	<u>Salaries</u>
Katherine Miles	\$2500.00
<u>Critic Teachers</u>	
W. A. Alexander	\$ 487.49 ($\frac{1}{4}$ time)
Mary E. Barnes	2500.00
Mrs. Florence Bower	1600.00
Margaret Duncan	1250.00 ($4\frac{1}{2}$ months)
Jessie L. Fry	1800.00
Roy V. Hilty	1050.00 ($\frac{1}{2}$ time)
Elizabeth Inmann	1800.00
Ruby Dean LeVier	1100.00 ($\frac{1}{2}$ time)
Emily Ordway	2500.00
Ethel Reed	716.66 (3 months)
Margaret Robson	800.00 ($\frac{1}{3}$ time)
Katherine Ruh	800.00 ($\frac{1}{2}$ time)
Leroy Schnell	2700.00
Herbert R. Troyer	2000.00
Catherine Williams	2000.00
Alan Zook	3000.00

Moved by Mahon and seconded by Brown that the nominations be confirmed at the salary set opposite the name of each. Voting aye: Johnston, Edwards, Brown, Mahon. Motion carried.

Dr. Williams made the following nominations of new persons as instructors, critics or librarians for the academic year of 1929-30 and recommended their confirmation at the salary set opposite the name of each:

<u>Instructors</u>	<u>Salaries</u>
Janet Bower	\$2200.00
Clyde W. Gleason	3200.00
Edna Hedrick	2200.00
Karl D. Kelly	3000.00
B. F. Nordmann	3200.00
Nelle Shuler Welsh	1900.00

<u>Critic Teachers</u>	<u>Salaries</u>
Gertrude Fries	\$1800.00
Mary Gross	2400.00
Evelyn Harmon	950.00 ($\frac{1}{2}$ time)
Edith Hoyt	1800.00
Mrs. Isabel Laughlin	2200.00
Thelma Longfellow	1600.00
Frances K. Martin	2400.00
Ferris W. Myrice	2000.00
Nellie M. Randall	1800.00
Ralph L. Rettig	480.00 ($\frac{1}{5}$ time)
Naomi Rinehart	1800.00
Hazel Ross	2000.00
Margaret E. Tinsley	2100.00
Anna Van Brussel	2500.00
Mrs. Edna Wardwell	2000.00
J. Mortimer York	2000.00

<u>Librarians</u>	<u>Salaries</u>
Gladys Burling	\$1600.00 (Effective Sept. 18)
Margaret Yocom	1500.00

Moved by Mahon and seconded by Brown that the nominations be confirmed at the salary set opposite the name of each. Voting aye: Johnston, Edwards, Brown, Mahon. Motion carried.

The following requests for leaves of absence for the year 1929-30 were presented for action of the Board:

<u>Name</u>	<u>Time</u>
Nina Beattie -	Second Semester
Vivian Craun -	Last Six Months
Hattie Crawley -	Last Six Months
Maude Doane -	First Three Months
Lena Mills -	Year
J. R. Overman -	First Semester
Ethel Reed -	Last Six Months
Alice Rupp -	First Three Months
R. M. Tunncliffe -	Year
Ruth Van Dorn -	First Three Months
Dorothy Willy -	Year
W. A. Zaugg -	Year

Dr. Williams explained that the unusual number of requests of this kind was due to the desire of these regular members of the staff to add to their training and secure credit toward higher degrees. Moved by Mahon and seconded by Brown that the requests be granted. Voting aye: Johnston, Edwards, Brown, Mahon. Motion carried.

The following communication making other nominations and transfers was presented to the Board:

Bowling Green, Ohio
September 27, 1929

Board of Trustees
State College
Bowling Green, Ohio

Gentlemen:

I hereby nominate Mrs. Ella Bowen as manager of the dormitories for the calendar year of 1929-30 effective September 10th at a salary of \$1650. I also recommend the transfer of Lyman Stevens from janitor of the library to campus night watchman at a salary of \$1500 per year effective September 23rd. I further nominate E. E. Long as janitor of the library to succeed Lyman Stevens at a salary of \$1150 effective September 23rd.

MC MANUS-THOMP CO., TOLEDO, OHIO-72773

I recommend that Thelma Stevenson be appointed as college nurse at a salary of \$125 per school month for the academic year, that she be required to live in Shatzel Hall and pay for her room and board at regular dormitory rates.

Very truly yours,

(Signed) H. B. Williams

Moved by Brown and seconded by Mahon that the nominations and transfers be confirmed at the salaries recommended. Voting aye: Johnston, Edwards, Brown, Mahon. Motion carried.

Certificates of Inspection Nos. 20684, 20685, 20683 on power house boilers Nos. 1, 2 and 3 dated June 18, 1929 made by J. N. Saxby and duly certified by the Department of Industrial Relations, Division of Boiler Inspection, authorizing the use of said boilers for one year from date were presented to the Board and ordered placed on display in boiler room according to law.

The proposal of A. E. Avery for furnishing coal for the firing season of the year 1929-30 was presented to the Board.

A. E. AVERY
Dealer in
COAL AND BUILDERS' SUPPLIES
525 West Wooster Street
Bowling Green, Ohio

August 30, 1929.

The Bowling Green State Normal College Trustees,
Bowling Green, Ohio

Gentlemen:

I hereby propose to furnish the supply of coal for the firing season of the year 1929-30 to the State College to consist of Pittsburgh #8 deep mined nut, pea & slack, delivered in the Power House bins at such times and in such quantities as the need of the institution and storage facilities will allow, at a price of \$3.39 per ton delivered in the Power House bins, invoices to be rendered on the basis of Railroad weights. I further agree to keep the institution supplied so that there will be no interference with its operation and to assume responsibility therefor under all reasonable conditions. I understand that the year's supply based upon previous years, will be from 2500 to 3000 tons, depending on the weather conditions.

Very truly yours,

(Signed) A. E. Avery

Moved by Mahon and seconded by Brown that the proposal be accepted. Voting aye: Johnston, Edwards, Brown, Mahon. Motion carried.

A communication from Honorable Gilbert Bettman, Attorney General, regarding the bond of Gertrude Elizabeth Brod, Assistant Treasurer, was read and it was moved by Mahon and seconded by Brown that in view of the fact that the bond of Miss Brod should indemnify the Treasurer of the Board, the bond of the State of Ohio be cancelled and new bond in the same amount be given by her to Treasurer D. C. Brown and that the expense of the bond be paid by the Board of Trustees. Voting aye: Johnston, Edwards, Brown, Mahon. Motion carried.

A letter under date of August 21st written by Dr. Williams to Honorable R. T. Wisda, Director, Department of Public Works, recommending the firm of S. P. Stewart & Son as architects for the Recitation and Departmental Building, and Mr. Wisda's reply under date of August 22nd advising that he was calling this firm to Columbus for a conference with his Department with the object in view of entering into a contract for architectural services for this building was read, and B. A. Stewart representing this firm, being present, submitted contract prepared by the Department of Public Works for the signatures of the Board.

Moved by Brown and seconded by Mahon that the contracts be signed and delivered to Mr. Stewart. Voting aye: Johnston, Edwards, Brown, Mahon. Motion carried.

Dr. Williams presented for record a list of students who were graduated on August 29, 1929. For list of names see page 128.

The following payrolls were presented for action of the Board:

MC MANUS-TRUP CO., TOLEDO, OHIO-72773

Sept. 23 -	Name	Position	Time	Rate	Amount
	W. C. Jordan	Financial Clerk	1 Mo.	300.00	300.00
	Gertrude Brod	Bookkeeper	"	175.00	175.00
	Bessie G. Stallbohm	Stenographer	"	116.66	116.66
	Aline Ruhle	Stenographer	"	116.66	116.66
	Idell Wolf	Stenographer	"	83.33	83.33
	Berenice Harris	Stenographer	"	75.00	75.00
	Marjorie Penchef	Clerk	25 Days	83.33	69.44
	Randolph Ronk	Supt. of Bldg. & Grds.	1 Mo.	208.33	208.33
	John Myers	Janitor	"	116.66	116.66
	W. E. Frost	Janitor	"	95.83	95.83
	John Carnicom	Janitor	"	95.83	95.83
	E. E. Long	Janitor	8 Days	95.83	25.55
	Kenneth Wyandt	Janitor	1 Mo.	95.83	95.83
	Alice Stevens	Janitress	"	60.00	60.00
	Wilda Tavernier	Janitress	"	60.00	60.00
	Emanuel Smith	Fireman	1 Mo.	120.00	120.00
	Chester Spencer	Fireman	"	120.00	120.00
	Emory Young	Fireman	"	120.00	120.00
	Charles Clingo	Grounds Laborer	"	100.00	100.00
	J. W. Palmer	Carpenter	"	104.16	104.16
	M. Finkenbeiner	Grounds Laborer	"	95.83	95.83
	Lincoln Miller	Night Watchman	"	95.83	95.83
	Lyman Stevens	Janitor	22 Days	95.83	
		Night Watchman	8 "	125.00	103.61
	Georgiana Agner	Student Help Library	6½ Hrs.	.20	1.30
	Ruthanna Brinkman	" " "	15 "	.20	3.00
	Betty Dye	" " "	6 "	.20	1.20
	Leethel Fortney	" " "	11 "	.20	2.20
	Lois Hodge	" " "	12 "	.20	2.40
	Harold Kohler	" " "	3 "	.20	.60
	Frances Newcomer	" " "	9½ "	.20	1.90
	Rosaline Pozarzycki	" " "	8 "	.20	1.60
	Pearl C. Urschaltz	" " "	8 "	.20	1.60
	Helen Walters	" " "	6 "	.20	1.20
	Mary Kathryn Ward	" " "	7 "	.20	1.40
	James Wensel	" " "	6 "	.20	1.20
	Dorothy Wilder	" " "	11 "	.20	2.20
	Mary E. Williams	" " "	14 "	.20	2.80
	Lois Felsted	" " Office	25½ "	.25	6.38
	Alice Kille	" " Office	18 "	.25	4.50
	Grace Kille	" " Office	18 "	.25	4.50
	Otis Dermer	" " Chem. & Phys.	29½ "	.25	7.38

1-Salaries \$2553.55

2-Wages 47.36

\$2600.91

Sept. 23-	Name	Position	Time	Rate	Amount
	Ernest Franks	Farmer	1 Mo.	60.00	60.00
	O. W. Ward	Farm Laborer	"	55.00	55.00

Rotary - \$115.00

Sept. 24-	Name	Position	Time	Rate	Pension Deduc.	Amount
	H. B. Williams	President	1 Mo.	708.33	8.89	699.44
	Florence Baird	Instructor	½ Mo.	244.44	4.45	117.77
	Benton E. Barringer	"	"	411.11	4.45	201.11
	G. W. Beattie	"	"	422.22	4.45	206.66
	C. J. Biery	"	"	422.22	4.45	206.66
	J. E. Bliss	"	"	355.55	4.45	173.33
	Janet C. Bower	"	"	244.44	4.45	117.77
	J. W. Carmichael	"	"	388.88	4.45	189.99
	Charles F. Church	"	"	288.88	4.45	139.99
	D. J. Crowley	"	"	377.77	4.45	184.44
	Grace Durrin	"	"	305.55	4.45	148.33
	Clyde W. Gleason	"	"	355.55	4.45	173.33
	Mary B. Gray	"	"	277.77	4.45	134.44
	Anna Gryting	"	"	277.77	4.45	134.44
	Marion D. Hall	"	"	311.11	4.45	151.11
	Harriet Hayward	"	"	400.00	4.45	195.55
	Edna Hedrick	"	"	244.44	4.45	117.77
	Helen Henderson	"	"	316.66	4.45	153.88
	Laura Heston	"	"	355.55	4.45	173.33
	Clyde Hissong	"	"	444.44	4.45	217.77
	W. P. Holt	"	"	422.22	4.45	206.66
	Marva Hough	"	"	222.22	4.45	106.66
	Karl D. Kelly	"	"	333.33	4.45	162.22
	E. G. Knepper	"	"	400.00	4.45	195.55
	C. C. Kohl	"	"	500.00	4.45	245.55
	Paul E. Landis	"	"	333.33	4.45	162.22
	Alma M. Leedom	Ass't Registrar	"	200.00	4.00	96.00
	Rea McCain	Instructor	"	383.33	4.45	187.22
	M. C. McEwen	"	"	333.33	4.45	162.22
	Manette Marble	"	"	233.33	4.45	112.22

Proceedings, Trustees Bowling Green Normal College

September 27, 1929

19

MC MANUS-THROUP CO., TOLEDO, OHIO-72773

Name	Position	Time	Rate	Pension Deduc.	Amount
C. S. Martin	Instructor	$\frac{1}{2}$ Mo.	411.11	4.45	201.11
Katherine Miles	"	"	277.77	4.45	134.44
Mrs. Irene C. Moores	"	"	135.55	2.71	65.07
E. L. Moseley	"	"	444.44	4.45	217.77
Caroline Nielsen	"	"	355.55	4.45	173.33
B. F. Nordmann	"	"	355.55	4.45	173.33
Nellie Ogle	"	"	277.77	4.45	134.44
C. D. Perry	Registrar	"	400.00	4.45	195.55
E. C. Powell	Instructor	"	333.33	4.45	162.22
Chas. F. Reeb	"	"	422.22	4.45	206.66
Alice Roth	Asst. Supr. Prac. Teach.	"	288.88	4.45	139.99
John Schwarz	Instructor	"	422.22	4.45	206.66
Maude F. Sharp	"	"	355.55	4.45	173.33
Caroline Shaw	"	"	305.55	4.45	148.33
Willard Singer	"	"	266.66	4.45	128.88
Warren E. Steller	"	"	388.88	4.45	189.99
Francis E. Taylor	"	"	311.11	4.45	151.11
Helen B. Todd	"	"	388.88	4.45	189.99
Lillian Tressel	"	"	233.33	4.45	112.22
Nelle Shuler Welsh	"	"	211.11	4.22	101.34
Florence Williamson	"	"	388.88	4.45	189.99
Frances K. Martin	Kindergartner	"	266.66	4.45	128.88
Mary Gross	Critic Training School	"	266.66	4.45	128.88
Wilna Young	" " "	"	277.77	4.45	134.44
Mary E. Barnes	" " "	"	277.77	4.45	134.44
Nina Beattie	" " "	"	277.77	4.45	134.44
Mrs. Edna Wardwell	" " "	"	222.22	4.45	106.66
Anna Van Brussel	" " "	"	277.77	4.45	134.44
Emily Ordway	Critic Church St. School	"	277.77	4.45	134.44
Hazel Ross	" " " "	"	244.44	4.45	117.77
Hattie Crawley	" " " "	"	222.22	4.45	106.66
Mrs. Isabel Laughlin	" " " "	"	244.44	4.45	117.77
Ethel Reed	" " " "	"	238.88	4.45	114.99
Vivian Craun	" " " "	"	222.22	4.45	106.66
Naomi Rinehart	" " " "	"	200.00	4.00	96.00
Alan Zook	Prin. Jr. High School	"	333.33	4.45	162.22
Gertrude L. Fries	Critic Junior High School	"	200.00	4.00	96.00
Jessie L. Fry	" " " "	"	200.00	4.00	96.00
Edith E. Hoyt	" " " "	"	200.00	4.00	96.00
Elizabeth Inmann	" " " "	"	200.00	4.00	96.00
Thelma Longfellow	" " " "	"	177.77	3.56	85.33
J. Mortimer York	" " " "	"	222.22	4.45	106.66
Ferris W. Myrice	" " " "	"	222.22	4.45	106.66
Nellie M. Randall	" " " "	"	200.00	4.00	96.00
Leroy R. Schnell	" " " "	"	300.00	4.45	145.55
Margaret E. Tinsley	" " " "	"	233.33	4.45	112.22
Herbert R. Troyer	" " " "	"	222.22	4.45	106.66
Catharine Williams	" " " "	"	222.22	4.45	106.66
Florence G. Bower	" " " "	"	177.77	3.56	85.33
Roy V. Hilty	Part-time Critic Sr. H.S.	"	116.66	2.34	55.99
Ruby Dean LeVier	" " " "	"	122.22	2.45	58.66
Ralph L. Rettig	" " " "	"	53.33	1.07	25.60
Margaret Robson	" " " "	"	88.89	1.78	42.67
Katherine Ruh	" " " "	"	88.89	1.78	42.67
Evelyn Harmon	" " " "	"	105.55	2.11	50.67
W. A. Alexander	" " " "	"	54.16	1.08	26.00
Ethyl Blum	Librarian	"	266.66		133.33
Ruby L. King	Ass't Librarian	"	166.66		83.33
Margaret Yocom	Ass't Librarian	"	166.66		83.33
Gladys Burling	Ass't Librarian	"	177.77		88.89
Teachers Retirement					361.70

1-Salaries	Personal Service	25523.23	361.70	12392.58
------------	------------------	----------	--------	----------

Oct.
15-

Name	Position	Time	Rate	Pension Deduc.	Amount
H. B. Williams	President	1 Mo.	708.33	8.89	699.44
Florence Baird	Instructor	"	244.44	8.89	235.55
Benton E. Barringer	"	"	411.11	8.89	402.22
G. W. Beattie	"	"	422.22	8.89	413.33
C. J. Biery	"	"	422.22	8.89	413.33
J. E. Bliss	"	"	355.55	8.89	346.66
Janet C. Bower	"	"	244.44	8.89	235.55
J. W. Carmichael	"	"	388.88	8.89	379.99
Charles F. Church	"	"	288.88	8.89	279.99
D. J. Crowley	"	"	377.77	8.89	368.88
Grace Durrin	"	"	305.55	8.89	296.66
Clyde W. Gleason	"	"	355.55	8.89	346.66
Mary B. Gray	"	"	277.77	8.89	268.88
Anna Gryting	"	"	277.77	8.89	268.88
Marion D. Hall	"	"	311.11	8.89	302.22
Harriet Hayward	"	"	400.00	8.89	391.11
Edna Hedrick	"	"	244.44	8.89	235.55
Helen Henderson	"	"	316.66	8.89	307.77
Laura Heston	"	"	355.55	8.89	346.66
Clyde Hissong	"	"	444.44	8.89	435.55
W. P. Holt	"	"	422.22	8.89	413.33
Marva Hough	"	"	222.22	8.89	213.33
Karl D. Kelly	"	"	333.33	8.89	324.44

MC MANUS-THOMP CO., TOLEDO, OHIO-72773

Name	Position	Time	Rate	Pension Deduc.	Amount
E. G. Knepper	Instructor	1 Mo.	400.00	8.89	391.11
C. C. Kohl	"	"	500.00	8.89	491.11
Paul E. Landis	"	"	333.33	8.89	324.44
Alma M. Leedom	Ass't Registrar	"	200.00	8.00	192.00
Rea McCain	Instructor	"	383.33	8.89	374.44
M. C. McEwen	"	"	333.33	8.89	324.44
Manette Marble	"	"	233.33	8.89	224.44
C. S. Martin	"	"	411.11	8.89	402.22
Katherine Miles	"	"	277.77	8.89	268.88
Mrs. Irene C. Moores	"	"	135.55	5.42	130.13
E. L. Moseley	"	"	444.44	8.89	435.55
Caroline Nielsen	"	"	355.55	8.89	346.66
B. F. Nordmann	"	"	355.55	8.89	346.66
Nellie Ogle	"	"	277.77	8.89	268.88
C. D. Perry	Registrar	"	400.00	8.89	391.11
E. C. Powell	Instructor	"	333.33	8.89	324.44
Chas. F. Reebbs	"	"	422.22	8.89	413.33
Alice Roth	Ass't Supr. Prac. Teach.	"	288.88	8.89	279.99
John Schwarz	Instructor	"	422.22	8.89	413.33
Maude F. Sharp	"	"	355.55	8.89	346.66
Caroline Shaw	"	"	305.55	8.89	296.66
Willard Singer	"	"	266.66	8.89	257.77
Warren E. Steller	"	"	388.88	8.89	379.99
Francis E. Taylor	"	"	311.11	8.89	302.22
Helen B. Todd	"	"	388.88	8.89	379.99
Lillian Tressel	"	"	233.33	8.89	224.44
Nelle Shuler Welsh	"	"	211.11	8.44	202.67
Florence Williamson	"	"	388.88	8.89	379.99
Frances K. Martin	Kindergartner	"	266.66	8.89	257.77
Mary Gross	Critic Training School	"	266.66	8.89	257.77
Wilna Young	" " "	"	277.77	8.89	268.88
Mary E. Barnes	" " "	"	277.77	8.89	268.88
Nina Beattie	" " "	"	277.77	8.89	268.88
Mrs. Edna Wardwell	" " "	"	222.22	8.89	213.33
Anna Van Brussel	" " "	"	277.77	8.89	268.88
Emily Ordway	Critic Church St. Sch.	"	277.77	8.89	268.88
Hazel Ross	" " "	"	244.44	8.89	235.55
Hattie Crawley	" " "	"	222.22	8.89	213.33
Mrs. Isabel Laughlin	" " "	"	244.44	8.89	235.55
Ethel Reed	" " "	"	238.88	8.89	229.99
Vivian Craun	" " "	"	222.22	8.89	213.33
Naomi Rinehart	" " "	"	200.00	8.00	192.00
Alan Zook	Prin. Junior H. S.	"	333.33	8.89	324.44
Gertrude L. Fries	Critic Jr. High School	"	200.00	8.00	192.00
Jessie L. Fry	" " " "	"	200.00	8.00	192.00
Edith E. Hoyt	" " " "	"	200.00	8.00	192.00
Elizabeth Inman	" " " "	"	200.00	8.00	192.00
Thelma Longfellow	" " " "	"	177.77	7.11	170.66
J. Mortimer York	" " " "	"	222.22	8.89	213.33
Ferris W. Myrice	" " " "	"	222.22	8.89	213.33
Nellie M. Randall	" " " "	"	200.00	8.00	192.00
Leroy H. Schnell	" " " "	"	300.00	8.89	291.11
Margaret E. Tinsley	" " " "	"	233.33	8.89	224.44
Herbert R. Troyer	" " " "	"	222.22	8.89	213.33
Catharine Williams	" " " "	"	222.22	8.89	213.33
Florence G. Bower	" " " "	"	177.77	7.11	170.66
Roy V. Hilty	Part-time Critic Sr.H.S.	"	116.66	4.67	111.99
Ruby Dean LeVier	" " " "	"	122.22	4.89	117.33
Ralph L. Rettig	" " " "	"	53.33	2.13	51.20
Margaret Robson	" " " "	"	88.89	3.56	85.33
Katherine Ruh	" " " "	"	88.89	3.56	85.33
Evelyn Harmon	" " " "	"	105.55	4.22	101.33
W. A. Alexander	" " " "	"	54.16	2.17	51.99
Ethyl Blum	Librarian	"	266.66		266.66
Ruby L. King	Ass't Librarian	"	166.66		166.66
Margaret Yocom	Ass't Librarian	"	166.66		166.66
Gladys Burling	Ass't Librarian	"	177.77		177.77
Teachers Retirement					713.80

1-Salaries Personal Service

25523.23

713.80

25523.23

Oct.
21-

Name	Position	Time	Rate	Amount
W. C. Jordan	Financial Clerk	1 Mo.	300.00	300.00
Gertrude Brod	Bookkeeper	"	175.00	175.00
Bessie G. Stallbchm	Stenographer	"	116.66	116.66
Aline Ruhle	Stenographer	10 Day.	116.66	37.63
Idell Wolf	Stenographer	1 Mo.	83.33	83.33
Berenice Harris	Stenographer	"	75.00	75.00
Marjorie Penchef	Clerk	"	83.33	83.33
Randolph Ronk	Supt. of Bldg. & Grds.	"	208.33	208.33
John Myers	Janitor	"	116.66	116.66
W. E. Frost	Janitor	"	95.83	95.83
John Carnicom	Janitor	"	95.83	95.83
E. E. Long	Janitor	"	95.83	95.83
Kenneth Wyandt	Janitor	"	95.83	95.83
Alice Stevens	Janitress	"	60.00	60.00
Wilda Tavernier	Janitress	"	60.00	60.00
Emanuel Smith	Fireman	"	120.00	120.00
Chester Spencer	Fireman	"	120.00	120.00

MC MANUS-TRUMP CO., TOLEDO, OHIO-72773

Name	Position	Time	Rate	Amount
Emory Young	Fireman	1 Mo.	120.00	120.00
Charles Clingo	Grounds Laborer	1 Mo.	100.00	100.00
J. W. Palmer	Carpenter	"	104.16	104.16
M. Finkenbeiner	Grounds Laborer	"	95.83	95.83
Lincoln Miller	Night Watchman	"	95.83	95.83
Lyman Stevens	Night Watchman	"	125.00	125.00
Georgiana Agner	Stu. Help Library	50 Hrs.	.20	10.00
Lillian Anderson	" " "	45 "	.20	9.00
Ellen E. Bartow	" " "	52 "	.20	10.40
Ruthanna Brinkman	" " "	135 "	.20	27.00
Betty Dye	" " "	79½ "	.20	15.90
Yetta Edelman	" " "	85½ "	.20	17.10
Leethel Fortney	" " "	120 "	.20	24.00
Lois Hodge	" " "	109½ "	.20	21.90
Harold Kohler	" " "	108½ "	.20	21.70
Frances Mesnard	" " "	61 "	.20	12.20
Frances Newcomer	" " "	107 "	.20	21.40
Rosaline Pozarzycki	" " "	72 "	.20	14.40
Lillian Russell	" " "	40 "	.20	8.00
Edith Studer	" " "	12 "	.20	2.40
Pearl C. Urschalitz	" " "	132 "	.20	26.40
Helen Walters	" " "	58 "	.20	11.60
Mary Kathryn Ward	" " "	133 "	.20	26.60
James Wensel	" " "	43 "	.20	8.60
Dorothy Wilder	" " "	80½ "	.20	16.10
Mary E. Williams	" " "	48 "	.20	9.60
Rachel Cornwell	" " Geography	18 "	.20	3.60
W. Ned Hart	" " Office	7 "	.25	1.75
Cloyce Wolf	" " Agriculture	6 "	.25	1.50
Davy Rozelle	" " "	6 "	.25	1.50
Herman Lugar	" " "	18 "	.25	4.50
Glen Johnson	" " "	10 "	.25	2.50
Sterling Tenant	" " "	31 "	.25	7.75
Marjorie McElhaney	" " Phys. Educ.	27¼ "	.20	5.45
Marie Menz	" " "	9 "	.40	3.60
Charlene Wiseman	" " "	5 "	.40	2.00
Otis Dermer	" " Chem.&Phys.	72½ "	.25	18.12

1-Salaries \$2580.08
2-Wages 366.57 \$2946.65

Moved by Mahon and seconded by Brown that the payrolls be allowed and paid from funds provided therefor. Voting aye: Johnston, Edwards, Brown, Mahon. Motion carried.

The following claims and expense accounts were presented for action of the Board:

Voucher No.	Name of Payee	Appr'n Acc't	Items	Totals
The following to be paid from H. B. #510				
408	Institutional Payroll	1-Salaries		2553.55
		2-Wages Student Help		47.36
409	Farm Payroll	Rotary		115.00
410	Instructors' Payroll	1-Salaries		12392.58
411	Matt Leindecker	Maintenance		
		1a	24.50	
412	W. W. Milnor	1a	7.65	32.15
413	A. E. Avery	1c		1678.23
414	Home Steam Laundry	1d		2.91
415	Ohio Fuel Gas Co.	1f		39.75
416	E. Albrecht & Son	3a	1.50	
417	American Book Company	3a	45.68	
418	American Crayon Co.	3a	13.87	
419	American Medical Ass'n	3a	5.40	
420	Angle Steel Stool Co.	3a	29.32	
421	Baker & Taylor Co.	3a	766.27	
422	Emile Bernat & Sons Co.	3a	25.50	
423	Blade Printing & Paper Co.	3a	4.76	
424	Buckeye Paper Co.	3a	1.05	
425	M. J. Chase	3a	10.56	
426	Devoe & Reynolds Co.	3a	6.58	
427	Dobson-Evans Co.	3a	21.50	
428	Findlay Saw Co.	3a	18.54	
429	Freeman Supply Co.	3a	66.16	
430	A. Froney & Co.	3a	4.50	
431	E. J. Gabb	3a	10.00	
432	Gem Electric Co.	3a	1.00	
433	Johns-Manville Corp.	3a	137.27	
434	Lehmann Brothers	3a	8.27	
435	William Lewis & Son	3a	175.46	
436	John J. Maas	3a	3.60	
437	A. R. & J. E. Meylan	3a	14.29	
438	National Library Bindery	3a	130.50	
439	Putnams	3a	911.38	
440	H. Rappaport & Co.	3a	.25	

MC MANUS-TROUP CO., TOLEDO, OHIO-72773

Voucher No.	Name of Payee	Appr'n Acc't	Items	Totals
441	Rossville Commercial Alcohol Corp.	3a	9.00	
442	G. E. Stechert & Co.	3a	2.85	
443	Taylor Instrument Co.	3a	14.05	
444	Underwood Typewriter Co.	3a	210.00	
445	Wood County Republican Co.	3a	13.00	
446	Yates-American Machine Co.	3a	30.00	2692.11
447	L. E. Stemmler Co.	3b	14.75	
448	Alex Taylor Co.	3b	11.82	26.57
449	Burroughs Adding Machine	4a	6.46	
450	Seiple Truck Line	4a	6.30	
451	State College Book Acc't	4a	11.38	24.14
452	H. B. Williams	4b		.75
453	Wood County Republican	4d		26.50
454	T. C. Mahon	5b	24.00	
455	T. C. Mahon	5b	8.00	32.00
456	Art Mosaic & Tile Co.	6a	1447.00	
457	C. Al Porter	6a	5.50	
458	Clinton M. West	6a	640.00	2092.50
459	Mrs. E. J. Bogart	Rotary	11.30	
460	Matt Leindecker	Rotary	4.50	
461	Ohio Fuel Gas Co.	Rotary	1.80	17.60
462	The Ohio Northern Public Service Co.	1f	179.41	
463	The City Water Company	1f	62.23	
464	Northern Ohio Telephone Co.	5c	9.60	251.24
465	The City Water Company	Rotary	30.15	
466	The Ohio Northern Public Service Co.	Rotary	5.54	35.69
467	Instructors' Payroll	1-Salaries		25523.23
468	C. G. Heiby Hdwe. Co.	1a	5.16	
469	Lincoln & Dirlam	1a	3.00	8.16
470	Bostwick-Braun Company	3a	120.08	
471	Milton Bradley Co.	3a	66.39	
472	Charles Bruning Company, Inc.	3a	28.48	
473	Chemical Rubber Co.	3a	77.12	
474	Daily Sentinel Tribune	3a	6.25	
475	Devoe & Reynolds Co., Inc.	3a	10.46	
476	Eastman Educational Slides	3a	32.50	
477	Eimer & Amend	3a	12.80	
478	H. W. Gray Co.	3a	8.60	
479	Hankey Lumber and Building Co.	3a	12.00	
480	Hill-Brown Printing Company	3a	14.18	
481	Hopper Hardware Co.	3a	1.90	
482	John J. Maas	3a	13.14	
483	Marshal Field & Company	3a	57.22	
484	Ohio State Reformatory	3a	5.05	
485	Putnams	3a	1.33	
486	H. Rappaport & Co.	3a	.60	
487	Rupp and Bowman Co.	3a	346.12	
488	Louis Wasserstrom & Co.	3a	23.70	
489	W. M. Welch Mfg. Co.	3a	9.32	
490	Yawman & Erbe Mfg. Co.	3a	21.36	868.60
491	Blade Printing & Paper Co.	4a	5.60	
492	Blade Printing & Paper Co.	4a	16.72	
493	George W. Timmerman	4a	67.50	
494	Wendt & Rausch Co.	4a	44.45	134.27
495	H. B. Williams	4b	10.00	
496	H. B. Williams	4b	20.00	30.00
497	Standard Oil Company	5a		30.00
498	Western Union	5c		2.40
499	Wiggins & Gillespie	6a		16.63
500	The Nearing Agency	7b	25.00	25.00
501	North Central Association of Colleges	7c	25.00	
502	State Teachers Retirement System	7c	3317.75	3342.75
503	Earl W. Ketzenbarger	Rotary	254.40	
504	David Tilton	Rotary	2.60	257.00
505	Institutional Payroll	1-Salaries	2580.08	
		2-Wages	366.57	2946.65
506	M. J. Ryan	2-Wages		15.00
507	The Ohio Fuel Gas Co.	1f		34.15
508	Bower's Garment Cleaning	1g		88.16
509	American Book Company	3a	23.32	
510	Journal of Home Economics	3a	5.00	
511	Library of Congress	3a	53.35	
512	McManus-Troup Co.	3a	7.74	
513	Ohio State Reformatory	3a	6.85	
514	Oliver Machinery Co.	3a	310.00	406.26
515	Blade Printing & Paper Co.	4a		1.78
516	Clayton C. Kohl	5b		12.34
517	Campbell & Collier	6a	375.00	
518	John Kenower	6a	364.00	739.00
519	Ohio Fuel Gas Co.	Rotary		2.25

Moved by Mahon and seconded by Brown that the claims and expense accounts be allowed and paid, the fund designations to be made by Dr. Williams. Voting aye: Johnston, Edwards, Brown, Mahon. Motion carried.

There being no further business the Board adjourned to meet at the call of the President.

Attest:

Mary B. Edwards
Secretary

N. Johnston
President